

# FINDING WORK



## WAINWRIGHT LIQUOR & COLD BEER STORE LTD.

### The Company

Wainwright Liquor & Cold Beer opened their doors on January 31 1994 in a 3500 square foot building with around 600 items in inventory. Now some 14 years later (and one expansion to 4500 square feet), the inventory has expanded to approximately 3000 items in stock and 12000 more potential liquor products available to order from the main warehouse located at St Albert Alberta. Independently owned and operated, the company specializes in high end liquor and specialty items and is the largest liquor outlet in East Central Alberta. The company offers weekly promotions, and offers a delivery and bar set up service upon request.



### Our Mission Statement

- To provide an exceptional selection of wine, beers and spirits
- To provide exceptional service to our customers
- To be involved with the community
- To be involved with local charities
- To retail alcohol beverages responsibly

### The Work

Wainwright Liquor & Cold Beer Store employs five full-time employees and up to seven part time employees in a customer oriented work atmosphere, retailing adult beverages.

Employees work shifts within the hours of 10:00 a.m. to 6:00 p.m., Noon to 8:00 p.m., and 2:00 p.m. to 10:00 p.m. six days a week, and Sundays from Noon until 6:00 p.m. The store is open every day except Easter Sunday and Christmas.

### The Ideal Candidate

The ideal candidate to work at Wainwright Liquor & Cold Beer will have the following characteristics:

- Excellent work ethic
- Demonstrate a genuine enthusiasm for customer service in liquor and beer sales
- Self-motivated
- Previous liquor sales experience an asset
- Must be able to work in a fast-paced environment
- Should be physically fit, and have the ability to do heavy lifting
- Able to walk and/or stand for long periods of time
- Be over 18 years of age



**Government  
of Alberta** ■

## Customer Service

- Assist customers with liquor, wine and beer choices
- Operate point-of-sale terminal and take payment via Debit card, Credit card or cash
- Check ID of customers when appropriate
- Stocking shelves
- Cleaning, dusting shelving, coolers and display areas
- Maintaining a clean work area
- Receiving freight
- Processing Special Event Licence applications
- Must have *Pro Serve* Liquor Staff Training
- Must be over the age of 18
- Knowledge of wines, beer and spirits an asset
- Must be computer literate (Word Perfect an asset)
- Performs data entry
- Responsible for signage and tags



## Delivery Personnel

- Must have Class 5 Driver's Licence
- Must be physically fit and able to lift heavy objects
- Able to deliver anywhere in Wainwright
- Must be over the age of 18 years

## Training

In house training is provided to all employees. Employees are eligible for *Pro Serve* training upon satisfactorily completing a probationary period.



## Salaries and Benefits

Wainwright Liquor & Cold Beer offers competitive wages. A 100% benefit package for full-time employees is available which covers health, dental and eye care. Vacation entitlement is in accordance with the *Labour Standards Act*.

## How to Apply

Apply in person with resume to:

Jay or Sandra Robinson  
Wainwright Liquor & Cold Beer  
1206 10 Street  
Wainwright, AB T9W 1E3

Phone: 780-842-5752

Fax: 780-842-3142

Email: [wlcbs@telus.net](mailto:wlcbs@telus.net)

The Finding Work At Series can be found at [www.wantjobgotjob.com](http://www.wantjobgotjob.com), a website managed by the Wainwright & District Chamber of Commerce. This Series is a partnership project by the Government of Alberta, Wainwright & District Chamber of Commerce, Town of Wainwright, Wainwright Economic Development Board and Wainwright Military Family Resource Centre. For more information, contact the Chamber of Commerce at (780) 842-4910.