

**Wainwright & District Chamber of Commerce
TRADE SHOW & SALE**

Exhibit Application and Contract

SHOW DATES: April 9 & 10, 2010

SHOW HOURS: Friday 1:00 pm – 9:00 pm & Saturday 10:00 am – 5:00 pm

The exhibitor agrees to exhibit under and comply with the accompanying rules and regulations, which are by reference hereby made part of this contract.

COMPANY NAME _____

CONTACT NAME _____ POSITION _____

ADDRESS _____

CITY _____ PROVINCE _____ POSTAL CODE _____

PHONE _____ FAX _____ EMAIL _____

REQUIRED: A brief description of the product/service/information you intend to exhibit.

- 10'x10' Business Booth
Members \$325.00 (plus GST) = \$341.25
Non-Members \$465.00 (plus GST) = \$488.25
 - 10'x10' Crafters Booth
Required to exhibit homemade & handcrafted items ONLY.
\$175.00 (plus GST) = \$183.75
 - 8' Skirted Home Business \$120.00 (plus GST) = \$126.00
Required to work out of their home with NO storefront of any kind or employees.
 - 8' Skirted Non Profit Table \$70.00 (plus GST) = \$73.50
- 1st Choice Booth No.(s) _____
- 2nd Choice Booth No.(s) _____

No. of Booths required _____
x \$ _____
**Pay in full by January 31, 2010
and receive a 10% discount** _____

Subtotal _____

+ GST _____

Total Cost _____

50% Deposit _____

Balance Due March 10, 2010 _____
Refundable "Early Leaving" Deposit _____
\$100.00(separate check please)

We hereby acknowledge that we have read the summary of rules and regulations and it agreed that these rules and regulations are a part of this contract and those contained herein shall be binding.

Executed by: (Print Name) _____

Signature _____ Date _____

An Exhibitor Package will be forwarded (on receipt of contract and payment) to all exhibitors detailing show regulations, show contractor information, order forms and general information.

The application for exhibit space has been accepted and exhibit space has been assigned as follows:

Booth No.(s) _____ Total Cost \$ _____ GST R122534936

Approved by: _____ Date _____

**Complete and return this Exhibit Application and Contract form with your 50% deposit to:
the Wainwright & District Chamber of Commerce
P.O. Box 2997, Wainwright, Alberta T9W 1S9 or by Paypal: "exec@wdchamber.com"**

CONTRACT CONDITIONS

1. To abide by the terms and conditions set forth in this contract between the exhibitor and the Wainwright & District Chamber of Commerce ("Management");
2. **A deposit of 50% will be required upon the signing of this agreement. The balance is due March 10, 2010, No Exhibitor will be permitted exhibit space until the rental fee of the space has been paid in full.**
3. The Exhibitor understands that the Management may not be able to assign the Exhibitor the space applied for. In that event, the Management shall notify the Exhibitor of the available space. In the event that more than one Exhibitor applies for the same exhibit space(s), that space will be awarded to the first Exhibitor forwarding the required payment on said space. The Management reserves the sole and absolute discretion to award and allocate exhibit space.
4. **Cancellation of space must be made in writing and must be received by March 10, 2010.**
5. **To observe and abide by all rules and directives of the Management including those in respect of move in, set up, tear down & move out procedures and observation of fire regulations.**
 - **Exhibitors may move in & start setting up Thursday April 08th, from 12 NOON – 9:00 pm & Friday April 09th, 8:00 am – 10:00 am.**
 - **Large displays & vehicles will be required to move in Thursday April 08, 2010 by 10:00am**
 - **Loading bay doors will CLOSE at 10:00 am Friday, NO EXCEPTIONS.**
 - **Exhibitors MUST be set up by 12 NOON Friday April 9, 2010.**
 - **Exhibitors MUST leave displays up until 5:00 pm Saturday April 10, 2010, NO EXCEPTIONS.**
 - **Exhibitors can start moving out Saturday April 10, 2010 at 5:30 pm or after carpets have been removed.**
6. **Early leaving clause** – Any exhibitor who begins to dismantle displays prior to 5:00 pm Saturday April 10, 2010 forfeits their refundable early leaving deposit and may, at the discretion of the Management, not be permitted to participate in future trade shows.
7. To permit the Management or any person authorized by them at any time to enter upon and inspect the exhibit space.
8. **Exhibitor agrees to display only products outlined on the front of this form and not to assign or transfer this contract.** Subletting of space is prohibited. Two or more firms may not exhibit in a single space unless approved by the Management.
9. To store in the booth only those goods or merchandise actually on display or for sale. Nothing shall be done or permitted by the exhibitor in or about the booth area, which shall be or result in a nuisance. The Management reserves the right to limit the generation of noise, smell, dust, smoke, litter, method of operation, creation of safety hazards or any other result which may be objectionable or otherwise distract from or be out of keeping with the character of the show as a whole. Booths must be maintained in a neat and orderly manner throughout the show. Preparation and/or serving of food or beverages of any kind without written permission of the Management is prohibited.
10. Management will maintain a security service and take reasonable precautions to safeguard the Exhibitor's property, however, Management assumes no liability for loss by the Exhibitor. The Exhibitor shall indemnify the Management and hold them harmless from and against all liability, claims, damages or expenses for or arising out of any act or neglect by the Exhibitor, its servants, employees, agents, invitee's licensees in and about the booth. In the event it becomes necessary to restrict any installation or activity or to evict an offending Exhibitor, the Management is not liable for any refund of exhibit space rental or any other expenses incurred by the Exhibitor. Exhibitors who desire insurance on their exhibits must place the same at their own expense.
11. No damage of any nature may be done to the booth structure or any part of the building. The Exhibitor is responsible for all damages, caused by the Exhibitor, to the facility and to all property owned or leased in connection with the show by Management and shall be liable for any damages, which he/she may cause the Peace Memorial Multiplex.
12. **Good Neighbor Policy.** No Exhibit or display material shall exceed 4' in height in the first 5' of the booth. Exhibits or display materials may be up to and including 8' in height in the rear 5' of the booth. This guideline ensures that the public does not have an obstructed view of the booths in your aisle.
13. It is understood and agreed by the Exhibitor that the Management may cancel said show and may cancel this contract, if in the opinion of the Management, such show would be impractical and/or inadvisable.