Background
Wainwright Children’s Centre is an accredited children’s care centre that has served Wainwright and area parents and children since 1974. All programs at the Wainwright Children’s Centre (WCC) are staffed by child care professionals who are certified and accredited by the Government of Alberta.

WCC is a non-profit organization that was incorporated on October 2, 1974. The Centre operated from the old clinic building until 1983. Thereafter, the WCC operated in several locations until moving to the Wainwright Elementary School southwest wing. The Centre has the licensed capacity to care for 94 children and has developed a Before and After School Care Program. As well, the Centre has an integration program for physically and mentally challenged children.

The Wainwright Children’s Centre is committed to the quality supervision and care of young children to enable them to meet their developmental needs. We provide a happy, healthy, and safe environment for children and their families. This program is developed around the interests and individual needs of children. Our program is presented through centres and opportunities for play. We want to provide a positive, stimulating environment involving all areas of development: social, emotional, physical, intellectual, and creative. We allow children the opportunity to establish a positive self-concept to become responsible and independent, to get along with others and to enjoy the challenge of learning about their world.

Philosophy
Beliefs:
The Wainwright Children’s Centre believes that:
▪ All children deserve quality supervision and care to meet their developmental needs
▪ All children deserve happy, healthy and safe environments
▪ Working parents deserve peace of mind while their children are in alternate care
▪ Child care should be affordable

Vision:
The Wainwright Children’s Centre has a vision of stable, imaginative, happy, creative, social, open well-rounded children; strengthened families; and a healthy society.
Mission:
The Wainwright Children’s Centre’s mission is to provide the most effective childcare to people from all cultures, which will encourage the child’s development and provide parental peace of mind. The Wainwright Children’s Center respects the primary role of the family in their child’s life and the caregivers’ relationship with the child.

Aims:
The Aims of the Wainwright Children’s Centre are to:
- maintain quality of care service
- provide affordable childcare
- provide community awareness and support

We provide…
- Exceptional care for your children ages birth to 12 years
- A safe and fun environment for your child
- Hot lunch and 2 snacks each day
- Outdoor and indoor recreation
- In town field trips
- A program that is licensed and Accredited by the Government of Alberta

Hours of Operation
The Centre is open Monday to Friday from 6:45 a.m. to 5:45 pm. The Centre is closed on weekends and Statutory Holidays.

Our Staff
The Centre currently employs 15 full-time staff as childcare workers, as well as a Cook. Staff work standard shifts.

The Ideal Candidate
The ideal candidate to work as a Child Care Worker at Wainwright Children’s Centre will have the following attributes:
- General liking to be with children
- Patient and understanding
- A team player
- Strong initiative
- Flexible
- A high level of energy
- Sense of humour

Child Care Worker- Level II
Responsibilities may include all or some of the following duties:
- Develop and implement daily activities that support and promote the development of children
- Lead children in activities by telling or reading stories, teaching songs, demonstrating the use of simple musical instruments, preparing craft materials and demonstrating their use, providing opportunities for creative expression through the media of art, dramatic play, music and physical fitness, and taking the children to local points of interest
- Guide and assist children in the development of proper eating, dressing and toilet habits
- Observe children for signs of learning disabilities or emotional problems and take appropriate action
- Assess the skills, abilities, interests and needs of children
- Discuss progress or problems of children with parents and other staff members
- Establish and maintain collaborative relationships with other community service providers working with children
- May plan and organize activities for school-age children in child-care programs before and after regular school hours
- Prepare and serve snacks
- Arrange rooms and furniture for lunch and rest periods
- Submit written observations on children to supervisor
- Attend staff meetings to discuss progress and problems of children
- Assist supervisor in keeping records
- Maintain day-care equipment and assist in housekeeping duties

Qualifications
Child Care Workers should have at least one year of education in Early Childhood Education and Development and have passed the Level II Child Care Worker Accreditation Program at an accredited College. Level III is a definite asset.

Salary and Benefits
Compensation is based on educational level and experience. Staff work in a friendly and child centre environment. There is a meal fund. Group Benefit package is available. Vacations are awarded in accordance with the Labour Standard Act.

The Finding Work At Series can be found at www.wantjobgotjob.com, a website managed by the Wainwright & District Chamber of Commerce. This Series is a partnership project by the Government of Alberta, Wainwright & District Chamber of Commerce, Town of Wainwright, Wainwright Economic Development Board and Wainwright Military Family Resource Centre. For more information, contact the Chamber of Commerce at (780) 842-4910.
How to Apply
Recruitment is typically by word-of-mouth, newspaper advertisements, radio, Facebook, College job sites and www.wantjobgotjob.com.

Qualified applicants should apply with a resume in person. Candidates should be aware that the successful applicant will be required to pass a Criminal Record Check and Child Welfare Intervention Check prior to employment.

Applications should be addressed to:

    Ann Smith
    Wainwright Children’s Centre
    905b – 10 Street
    Wainwright, Alberta T9W 1E1

Tel: 780 842-3161
Fax: 780 842-3165
E-mail: directorwcc@gmail.com